



development academy of the philippines

CENTER FOR ORGANIZATIONAL DEVELOPMENT

(Center)

2019 PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code: KIRJG

Project Title: Training Course for Managers and Supervisors in the Public Sector
for the DFA Batch 4 (5Ps-DFA)

Project Start: August 1, 2019

Project End: November 15, 2019

Project Price: P2,500,000.00

Client Organization: Department of Foreign Affairs - BFSE

II. Project Team

Project Manager: Carina Evangelista

Team Members: Gloria Lim; Katrina Stangl; Tricia Marie T. Dimalaluan; Arlene Tayag;
Marlito Casuco; Andres Largo

Supervising Fellow: Immanuel A. Magalit

Consultants/ Resource Persons: Dr. Ruth Gerochi; Dr. Jose Agustin Cuenco;
Marietta Quevedo-Umbay; Catherine Luzuriaga

III. Project Details

Project Description:

The project is in response to the request of the Department of Foreign Affairs (DFA) for a training course in managerial and supervisory skills for DFA Career Ministers.

The Training Course for Managers and Supervisors in the Public Sector (5Ps) seeks to provide the foundation for developing competent supervisors and managers who are able to create and maintain a high-performance, service-oriented, and productive work place that enables employee engagement.

Premised on the framework of Service Leader, the course highlights 5Ps of management and leadership: (1) Personality; (2) Purpose; (3) Processes; (4) People; and (5) Plans to help achieve quality service and results.

Project Objectives:

Design and implement a 15-day training course for the DFA Career Ministers which targets managerial and supervisory skills.

Focus Area: Leadership and management competencies

Project Type: Technical Assistance/Training - Regular

Project Beneficiary: Public sector managers and supervisors

Regional Coverage



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IV. Project Accomplishments

Key Activities Implemented:

Contracting / Negotiating, Designing of Training Course, Project Team Mobilization, Conduct of Training

Major Outputs:

Training Course Design
Conduct of Training Course (15 days)
Training Certificates / List of Graduates
Report on Participants' performance / outputs during the Training Course

Project Impact: Develop leadership competencies of managers and supervisors in the public sector

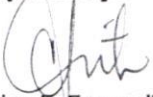
Lessons Learned:

- Case studies (in the Philippine context / public sector) create meaningful discussions and interactions from the participants
- Participants appreciate the topics on: Personalities, Self-mastery, EQ in leadership/ empathy, formal and informal systems, Balanced Scorecard / strategy map; Kotter's Model; STAR Model
- Regularly update case studies
- Continue to develop structured learning exercises
- Incorporate use of technology in exercises / workshops / sessions
- Interactions and sharing of ideas / group exercises are appreciated by the participants
- Venue (Marco Polo Ortigas) is a great venue for training / project activities; Rooms are conducive for learning and spacious; all equipment are working properly; staff are courteous and attentive; facilities are 100; Food / Menu was customized to meet the needs of the participants
- There is always a delay in the processing of MOA / contracting phase with the BFSE – it is advisable to start contracting 2 months prior the conduct of training

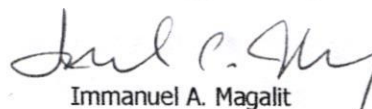
V. Attachments

- Certificate of Project Closure
- Course Evaluation

Prepared by:


Carina F. Evangelista
Project Manager

Noted / Approved by:


Immanuel A. Magalit
Acting Managing Director

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data